

Capacity Building in Higher Education - Project impact in Central Asia

Regional Cluster Meeting 2020 – Online Registration

Privacy Statement

The organisers of the Cluster Meeting are committed to preserving your privacy. All personal data are dealt with in accordance with Regulation (EU) No 2018/1725 on the protection of personal data by the Union institutions, bodies, offices and agencies¹ ("the data protection regulation").

The following Privacy statement outlines the policies by which the organisers collect, manage and use the personal data of the concerned individuals within the context of the online event "Central Asia Regional Cluster Meeting" ("the event") taking place on the 19 and 20 of November 2020.

Information on the event, including this privacy statement, can be found at this web address: https://erasmusplus.kg/ca_cluster_meeting/. The web page contains an online electronic registration for the above mentioned event. While registering your personal data will be collected and further processed for the purposes detailed hereafter under points 2 and 3.

1. Who is responsible for processing your personal data?

Data controller:

Education Audiovisual and Culture Executive Agency (EACEA),
Head of Unit, Unit A4
Avenue du Bourget 1, 1049 Brussels, Belgium
Email: EACEA-A4@ec.europa.eu

Organiser:

National Erasmus+ Office Uzbekistan
107B Amir Temur Street,
International Business Centre, 11th floor
100084 Tashkent, Uzbekistan
E-mail: coordinator@erasmusplus.uz

Registration website manager:

National Erasmus+ Office Kyrgyzstan
"Avangard" Business Center
125/1 Toktogul Street, Bishkek
6th floor, Office N 604
Bishkek, 720001, Kyrgyzstan
E-mail: neo@erasmusplus.kg

Co-organiser:

National Erasmus+ Office Kazakhstan

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance, *OJ L 295, 21.11.2018, p. 39.*

21, al-Farabi avenue, block 9,
offices 225 & 226, 3rd Floor
Almaty 050059, Kazakhstan
E-mail: neo@erasmusplus.kz

Co-organiser:

National Erasmus+ Office Tajikistan
Shotemur Street 22, Office 16
734001 Dushanbe, Tajikistan
E-mail: neo.tadjikistan@gmail.com

Co-organiser:

National Erasmus+ Office Turkmenistan
Tilsimat Bilim
Street 1958 (Andalyp), 182
744005 Ashgabat, Turkmenistan
E-mail: aina@erasmusplus.org.tm

1.

Which personal data are processed?

The personal data indicated below are necessary for the organisation and management of the event. They will be provided by you during your registration and will be processed for the purposes of this processing operation:

Title	mandatory
First name	mandatory
Family name	mandatory
Email Address	mandatory
Function	mandatory
Organisation name	mandatory
Post code and City	mandatory
Contact phone Number	mandatory
Country of residence	mandatory

2. For which purpose do we process your data?

The primary purpose of the collection of personal data is for the organisation of the online event.

The data is collected in order for the participants to receive the link to the web streaming and the link to the feedback form.

The List of Participants attending the event is used for organising the logistics required for the event and in managing the event (confirmation of participation, transmission of necessary information).

The data collected when registering online and further processed are:

- Contact details, such as information about the organisation: name of organisation, address, post code, city, country, personal information: name, organisation, function, phone, e-mail.

Furthermore, the following information is made available on the event website after the event:

- Speakers' presentations, Cluster Meeting report and other relevant documents

The following information is made available to the organisers after the event:

- Audio recordings

3. Who has access to your personal data and to whom is it disclosed?

Access to your personal data may be given on a need-to know basis to the following recipients:

EACEA Unit Erasmus+: Higher Education - International Capacity Building (A4)

European Commission, DG EAC

The National Erasmus+ Offices in Uzbekistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan

In case of control or dispute the bodies charged with a monitoring or inspection task in application of Union law (e.g. Internal Audit Service, European Commission, OLAF, EU Courts etc.).

4. How long do we keep your personal data?

Data relating to the event will be kept for 1 year after the last action in relation to the event.

5. What are your rights concerning your personal data and how can you exercise them?

Under the provisions of the data protection regulation, you have the right to:

- Request to access the personal data EACEA holds about you;
- Request a rectification of your personal data where necessary;
- Request the erasure of your personal data;
- Request the restriction of the processing of your personal data;
- Object to the processing of your personal data;
- Request to receive or to have your data transferred to another organisation in commonly used machine readable standard format (data portability);
- Withdraw your consent at any time.

To exercise your rights, please contact the **Organiser** as indicated under point 1 above by explicitly specifying your request.

6. Your right to have recourse in case of conflict on any personal data issue

In case of conflict on any personal data protection issue you can address yourself to the Controller at the above mentioned address. If necessary you can also contact the Data Protection Officer of EACEA at the following email address: eacea-data-protection@ec.europa.eu.

Should the conflict not be resolved by the Controller, you may lodge a complaint with the European Data Protection Supervisor at any time: <http://www.edps.europa.eu>.

7. On which legal basis are we processing your personal data?

The Agency is processing personal data on the basis of Article 5(1)(a) and (d) of the Regulation(EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (to be laid down in Union Law):

- Commission Implementing Decision of 18 December 2013 establishing the 'Education, Audiovisual and Culture Executive Agency' and repealing Decision 2009/336/EC (2013/776/EU): Article 3(a);
- Regulation No 1288/2013 of the European Parliament and of the Council of 11 December 2013 establishing 'Erasmus+': the Union programme for education training, youth and sport;

(d) the data subject agrees with the processing of his or her personal data for one or more specific purposes in the context of the online event " Central Asia Regional Cluster Meeting".