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KA-2. Capacity Building in the field of Higher Education

Детали в подготовке заявки

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Составные части заявки

- PDF форма
- Детальное описание проекта
- Бюджет
- Мандаты партнеров
- Апплика́т: декларация чести, (+ финансовая идентификационная форма, Устав, финансовый отчет за 2 года для частных организаций, документы финансовой состоятельности – банковская гарантия)
 - Анкета для участников проекта (составляется самим для удобства, рассылается членам консорциума для сбора нужной информации). Не подается в Брюссель

Электронная форма заявки

The screenshot shows the Erasmus+ eForm submission page. At the top left is the Erasmus+ logo. To its right, it says 'ACCEPTANCE eForm'. Below this, there is a section titled 'Before you begin completing this eForm' with several lines of text. The main part of the page is a form with the following fields:

- Organisation: [text input]
- Address: [text input]
- City: [text input]
- Country: [text input]
- Telephone number: [text input]
- Project title: [text input]
- Type of activity: [text input]
- Project start date: [text input]

Below the form, there is a large 'DRAFT' watermark. At the bottom of the page, there are two buttons: 'Save Draft' and 'Finalize'. Below the buttons, there is a message: 'Connect to external service'. At the very bottom, there is the 'E-Form' logo.

- Документ PDF Adobe
- Включает информацию
 - Идентификация заявителя и других партнеров
 - Описание проекта (краткая информация)
 - Конкретная информация, имеющая отношение к СВНЕ

Детальное описание проекта

- Качество проектной команды и организация сотрудничества
- Характеристики и актуальность проекта
- Качество дизайна проекта и реализации
- Воздействие, распространение и использование, устойчивость
- матрица логической рамки
- Рабочий план
- Рабочие пакеты
- Другие гранты ЕС

Матрица

	индикаторы прогресса	индикаторы оценки	риски и угрозы и как избежать
Цели			
Задачи			
Результаты			
Мероприятия	вложения		

Матрица

		<ul style="list-style-type: none"> The list of PhD research projects Number of trained staff 		
<p>Specific Project Objective/s: <i>What are the specific objectives, which the project shall achieve?</i></p> <ul style="list-style-type: none"> 1.Modernisation of existing PhD studies and development of new PhD programmes 	<p>Indicators of progress: <i>What are the quantitative and qualitative indicators showing whether and to what extent the project's specific objectives are achieved?</i></p> <ul style="list-style-type: none"> 1.1.An inventory of the state-of the art & needs of PhD education in KG 	<p>How indicators will be measured: <i>What are the sources of information that exist and can be collected? What are the methods required to get this information?</i></p> <ul style="list-style-type: none"> 1.1.The inventory of the state-of the art & needs of 	<p>Assumptions & risks <i>What are the factors and conditions not under the direct control of the project, which are necessary to achieve these objectives? What risks have to be considered?</i></p> <ul style="list-style-type: none"> Assumptions There is an established cooperation between 	<p>How the risks will be mitigated:</p> <ul style="list-style-type: none"> 1.Institutional changes cannot be mitigated 2.1.Communication problems could be mitigated by using existing network with national coordinator and better selection

/ DERECKA
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Capacity Building in the field of Higher Education – Joint Projects

<ul style="list-style-type: none"> compliant with EU standards 2.Enhancing research competences of academic staff and building innovative research expertise in Kyrgyzstan 	<p>developed</p> <ul style="list-style-type: none"> 1.2.Approval of developed / modernised PhD courses 1.3.PhD courses adapted for b-learning 2.-3.Trained trainers 	<p>PhD studies in KG published.</p> <ul style="list-style-type: none"> 1.2.Number of new & modernised curricula implemented 1.3.Availability of online modules for PhD at university websites 	<p>universities running PhD programs in KG</p> <ul style="list-style-type: none"> The universities express their willingness to implement the program from the proposal stage. Availability fo trainers & trainees 	<p>of university working team members</p> <ul style="list-style-type: none"> 2.2.An intensive English language course will be organized 3.To avoid delays in the project implementation due to bureaucracy, a close monitoring of progress will be established
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- D.1: Почему консорциум разработал этот проект?
 - Как этот проект соответствует национальным (региональным) приоритетам?
- D.2: Каковы цели и задачи?
 - Как запланированные мероприятия и ожидаемые результаты проекта покрывают потребности целевых групп в странах-партнерах?
 - Как эффективно проект и его результаты дополняют задачи действия ППВО в каждой стране-партнере?
 - Как поставленные задачи проекта соответствуют с повесткой модернизации и интернационализации целевых вузов стран-партнеров и со стратегией развития высшего образования в каждой стране-партнере
 - Как проект отражает вопросы инклюзивного образования, разнообразия участников образования и прав малоимущих студентов или организаций в странах-партнерах

- **D.3. Инновационный характер**
 - Покажите, насколько проект инновационный
- **D.4. Что хотите взять из европейского опыта?**
- **D.5. Кросс-региональная кооперация** – пишите, если партнеры с другого региона
- **E.1. Методология**
 - Описание деятельности и рабочей методологии для достижения целей проекта
 - Покажите, что методология подходит для выполнения всех задач и достижения цели
 - Какие конкретные осязаемые результаты вы ожидаете к концу проекта

- **Е.2. Контроль качества и мониторинг**
 - Объясните механизм, положенный для обеспечения качества проекта как будет проведена оценка
- **Е.3. Бюджет и рациональное использование**
 - Стратегия рационального использования ресурсов
- **Е.4. Логическая рамочная матрица**
- **Е.5. Рабочий план:** на каждый год по месяцам
- **Е.6. Рабочие пакеты:**
 - Подготовительный: оценка ситуации, тренинги
 - Развитие (разработка): разработка учебного материала, создание структуры
 - Внедрение/Эксплуатация: внедрение результатов
 - Диссеминация: распространение информации о проекте и его результатах
 - Обеспечение качества проекта
 - Менеджмент проекта
- **Е.7. Ресурсы проекта:** человеко-дни работы, число поездок, оборудование
- **Г.1. Консорциум:** краткое описание вуза, роль организации в проекте, состав рабочей группы (краткое резюме с о списком публикаций, желательно по теме проекта)

Рабочий план

WORKPLAN for project year 3

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
2.4.	Development of online learning resources	20	4x	4x=	4x	4x=	4x							
3.1.	Monitoring the quality of project developments	9	1x=		1x=		1x=		1x=		1x=		1x=	3x=
4.2.	Delivery of graduate programmes	48	4x=	4x	4x=	4x	4x=	4x	4x=	4x	4x=	4x	4x	4x=
4.3.	Starting b-learning	24	2x	2x	2x	2x	2x	2x	2x	2x	2x	2x	2x	2x
4.4.	Mobility of PhD students	112	4x	4x2=	4x2=									
5.1.	Development of project website & networking	6	1x=		1x=		1x=		1x=		1x=		1x=	
5.2.	Dissemination through other websites, media, posters and publications, events.	6		1x		1x		1x		1x		1x		1x
5.3.	Organizing national workshops and round tables	16	4x	4x	4x	4x								
5.4.	Organising and conducting of the International conference	21					4x	4x	4x	4x	4x	1x		
6.1.	Continuous management	18	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=
6.2.	Targeted Management	18	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=	1x=	2x=
6.3.	Preparation of the final report	10										2x=	4x=	4x=

Work package type and ref.nr.	PREPARATION	1
Title	Increasing and fostering competencies of researchers, PhD supervisors and university managers	
Related assumptions and risks	<p>The participating Universities are among the most respected in Kyrgyzstan. There is an established cooperation between universities running first pilot PhD programmes in KG. They meet regularly to exchange experiences and discuss possibilities to overcome challenges they face. Their teaching staff is highly motivated, competent and aware of the main difficulties that the lack of appropriately trained researchers and PhD supervisors. Therefore, the Universities have appropriate nominees for training groups. The teaching staff of the Universities of the EU Countries is highly motivated, skilled in research, in supervising PhD doctorate students, research and project management & administration. They are willing to share knowledge with colleagues and PhD students of different KG Universities within the frame of DERECKA project. Due to the participation in the former TEMPUS & Erasmus Plus projects, they are aware of the strengths and limitations of teaching in Countries with a different cultural background and the willingness to overcome the respective intercultural differences.</p> <p>There is a strong expertise of EU partner universities in teaching doing research and running PhD programmes. KG target universities have enough professional candidates for trainees.</p> <p>As the main outcome of these projects, KG Universities have academic staff, reliable phone & Internet services, computers & technical support services. The staff of the EU Universities have demonstrated skills in preparing the necessary tutorials and adapting them to the specificities of KG.</p> <p>PhD degree is highly demanded in KG, and the envisaged amount of students will be enrolled. But minor risk is that in KG there may be a reduced interest of the younger into scientific research, to STEM or to non-STEM curricula with respect to business, due to perceived greater employability in these sectors.</p> <p>The main risks to the realization of the WP that are hardly can be mitigated are unforeseen institutional changes in target universities, possible changes in related national legislations. Also national or international factors outside the control of the participants, such as regional attritions, conflicts, economic and political instability may delay or hamper visits to KG, or free communication through the internet.</p> <p>Other risks such as communication issues due to language or cultural differences, delays in implementations of training workshops can be mitigated by the means of using existing network with national coordinator and better selection of university working team members, organizing English language courses and close monitoring the project activities.</p>	
Description	<p>WP 1 aims to train trainers for the future b-learning courses of graduate programs. The leading partner in WP 1 is UBRUN. This WP consists of three consecutive stages: 1) comparative analysis of EU achievements and Status Quo in KG; 2) intensive training in English of the future trainers in PCs; 3) preparation of culturally tailored training materials; 4) actual training of local trainers.</p> <p>WP 1 will start with a first stage of comparative analysis of EU achievements in organisation of PhD studies and supervising research and the state-of-the art of the PhD developments in KG. This will be accomplished through the first visit to KG of the EU partners. They will organize and lead workshops with University teachers & researchers of different disciplines and University managers & administrators to scope of the</p>	

Deliverables/results/outcomes

Expected Deliverable/Results/Outcomes	Work Package and Outcome ref.nr.	1.1.	
	Title	Inventory of the state of the art of PhD Education in EU & KG	
	Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input type="checkbox"/> Training material	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Report <input checked="" type="checkbox"/> Service/Product
	Description	Consolidated report with recommendations from EU partners containing comparative analysis of PhD courses, modules and programs, tools and structures, teachers' training needs and partners' competences in EU and KG.	
	Due date	15-06-2020	
	Languages	EN, KG, RU	
Target groups	<input checked="" type="checkbox"/> Teaching staff <input type="checkbox"/> Students <input type="checkbox"/> Trainees <input checked="" type="checkbox"/> Administrative staff <input type="checkbox"/> Technical staff <input type="checkbox"/> Librarians <input checked="" type="checkbox"/> Other		
	<i>If you selected 'Other', please identify these target groups. (Max. 250 characters)</i> Key persons and decision makers in HE, public health and social services in partner countries.		
Dissemination level	<input type="checkbox"/> Department / Faculty <input type="checkbox"/> Institution	<input type="checkbox"/> Local <input type="checkbox"/> Regional	<input checked="" type="checkbox"/> National <input type="checkbox"/> International

Детальный бюджет

Таблица Excel

- Резюме бюджета
- Расходы на заработную плату
- Транспортные расходы и расходы на проживание
- Расходы на оборудование
- Суб-контракт
- Со-финансирование
- Распределение и финансирование (заполняется автоматически)
- Индикативные тарифы (информативные)

Бюджет

Зарплата (юнит расходы)

Не более 40% бюджета

Начисляется согласно категориям: менеджер (47 € /день), преподаватель (33 € /день), техперсонал (22 € /день) и админ. персонал (17 € /день)

Число дней работы по категориям по каждому рабочему пакету, например, по пакету «Разработка»:

- 5 дней менеджера в год,
- 250 дней – преподавателей,
- 10 дней – техперсонал (Компьютерные работы)
- 10 дней - бухгалтера

Бюджет

Командировки (юнит-расходы)

Число отъезжающих X Число дней

Откуда (А, например, г. Семей) и куда (Б, например, г. Берлин):

- расчет расстояния между А и Б по онлайн калькулятору,
- Выбор категории дистанции (до 500 км, 1000 км, 2000 и тд)
- Сумма на билет выводится автоматически исходя из вышеуказанных пунктов
- На каждый день выделяется 120 евро на человека, независимо от места командировки (до 14 дней)
- Для студентов, докторантов и магистрантов – другая норма

Сумма может выйти больше или меньше фактически нужной

Бюджет

Оборудование (реальные расходы)

Не более 30% бюджета проекта

Необходимо дать детальное техническое описание оборудования в таблице и стоимость, а в Описании проекта дать обоснование (зачем вам нужен тот или иной прибор)

Пример:

- Interactive whiteboard including accessories x 2 units = €4000; Full HD-video projector x 4 units = €2400; Multimedia notebooks x 3 units = €5100; Desktops (i7, HDD 1Tb, RAM 8Gb, Video 4Gb, Monitor 22") x 18 units = €9000; Multifunctional device A4 b/w x 2 units = €800
- DustTrack DRX 8534 Handheld x 1unit = € 8000
- Internet provision costs for new Centre: 3 years x 1000 € = 3000 €
- Publication costs (2 articles in peer-reviewed journals = 2000 €

Бюджет

Субконтракт (реальные расходы)

Не более 10% бюджета

Разрешается на контрактной основе оплатить услуги сторонней организации или лица, например:

- Курсы английского языка
- Разработка вебсайта проекта
- Переводческие услуги
- Оплата размножение обучающего материала

Рекомендуется выделить сумму на независимый внешний аудит:

- качества проекта
- финансовый

Бюджет

Со-финансирование

Со-финансирование обязательно

Определенных требований по объему нет, но рекомендуется до 7%

Пример:

- 10 workdays of Manager & Teacher for QPLN & MNGT WPs: $(77+57) \times 10 = 1340$ €
- Printing, copying & publishing educational materials – 2000

Бюджет

Грантом не покрывается:

- Оплата кофе-брейков, покупка сувениров и пр.

ПДФ форма заявки



Form version : 1.4.1 EN Adobe Reader version : 19.01020069

Part A. Identification of the applicant and if applicable other organisation(s) participating in the project

This part must be completed separately for each organisation participating in the project, after they have registered in the EACEA's Participant Portal

A.1 Organisation

Partner number :	P1	PIC number :	946573628
Role in the application * :	Applicant Organisation		
Full name of the organisation in Latin characters :	INTERNATIONAL UNIVERSITY OF KYRGYZ REPUBLIC		
Business name :	IUK		
Accreditation type :			
Accreditation number :			
Status :	Public		
Non Profit Organisation :	Yes		
NGO :	No		
Type of organisation :	Higher education institution (tertiary level)		
Registration date :	1993-03-11		
Registration location :	BISHKEK		

Part B. Description of the project

B.1 Summary of the project (max 2.000 characters). Please note that this information may be used for dissemination purposes.

For successful applications, this section will be published, as presented below, in compendia etc. You should therefore ensure that it gives a concrete overview of the work your consortium plans to undertake including:

- The reason of your project
- Concise description of the outputs, results and / or products (including where relevant key pedagogical strategies, media used, language versions, etc.)
- The impact envisaged

Please indicate the language of the summary * :

English

Please provide your summary * :

In Kyrgyzstan, low budget of research led to massive outflow of highly qualified scientists & lowering their prestige. The quality & potential of scientific research expertise has declined leading to the mismatch of the existing scientific & innovation potential and production needs in the use of promising technologies, to the rupture of links between science & industry. The project is aimed at the strengthening research and innovation capacities in Kyrgyzstan through promotion of PhD degrees. The project consortium included 4 EU Universities with big expertise in research methodology and running PhD studies and 7 Kyrgyzstani Universities. The KG partner universities are the core of the active working network established during cooperation started in the project piloted by the Kyrgyz Ministry of Education & Science to introduce first PhD programs. To achieve the aim, the project consortium will conduct the following activities:

1. Modernisation of existing PhD studies and development of new innovative PhD program compliant with EU standards on specialties that are priority for the socioeconomic development of the country and meet society's needs.
2. In order to enhance research competences of academic staff and to build innovative research expertise in Kyrgyzstan, the EU partners will provide comprehensive training trainers sessions PhD supervisors and teaching staff on needed topics covering Renewable Energy Technology, Agroecconomics, Public Health, Food Technology & Safety and others.
3. Improvement of administration of PhD programs by training administrators of local PhD programs,
4. Promotion of PhD culture amongst academic & non-academic stakeholders and wider society in Kyrgyzstan.

B.2 Educational level and topics addressed

The field of education that will benefit from the activities / outcomes :

Higher education

Topics * :

Please identify in the box below, which of the topics this application addresses (minimum 1, maximum 3 choices)

- Agriculture, forestry and fisheries
- ICT - new technologies - digital competences
- Creativity and culture
- Disabilities - special needs
- Access for disadvantaged
- Early School Leaving / combating failure in education
- Economic and financial affairs (incl. funding issues)
- Social dialogue
- Labour market issues incl. career guidance / youth unemployment
- Energy and resources
- Enterprise, industry and SMEs (incl. entrepreneurship)

Part C. Specific information related to Capacity Building in HE Projects

C.1 Aims and objectives addressed

Please identify in the box below, which aims and objectives of the Capacity building Action this application addresses (maximum 2 choices)

Aims and Objectives

- Support the modernisation, accessibility and internationalisation of the higher education field in the eligible Partner Countries.
- Support eligible Partner Countries to address the challenges facing their higher education institutions and systems, including those of quality, relevance, equity of access, planning, delivery, management, governance.
- Contribute to the cooperation between the EU and the eligible Partner Countries (and amongst the eligible Partner Countries).
- Promote voluntary convergence with EU developments in higher education.
- Promote people to people contacts, intercultural awareness and understanding.

Please identify in the box below, which actions will contribute to the above mentioned aims and objectives (maximum 2 choices):

Actions

- Improve the quality of higher education and enhance its relevance for the labour market and society.
- Improve the level of competences and skills in HEIs by developing new and innovative education programmes.
- Enhance the management, governance and innovation capacities, as well as the internationalisation of HEIs.

Improve the capacities of national authorities to modernise their higher education systems by supporting the